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NOTIFICATION

No.D.12019/2/2015-PLG, the 19th February, 2018. In the interest of public services, the Governor of Mizoram is pleased to notify 'Guidelines for Science & Technology International Travel Support Scheme' as per enclosed.

Dr. C. Vanlalramsanga,
Secretary to the Govt. of Mizoram,
Planning & Programme Implementation Department.

Guidelines for Science & Technology International Travel Support Scheme

1 About the Scheme:

The scheme provides financial assistance for presenting a research paper or chairing a session or delivering a keynote address in an international scientific event (conference/seminar/symposium/ workshop, etc.) organized by institutions/organizations abroad. The scheme enhances scientific researchers' experience, qualitatively foster their enthusiasm and make further progress for the advancement of scientific research and development in Mizoram.

2 Eligibility criteria:

2.1 Financial assistance under the scheme is meant for scientific researchers (with Ph.D) residing permanently in Mizoram.

2.2 Scientific researchers, whose papers are accepted for oral presentation or who are invited to chair a session or to deliver a keynote address in international scientific events organized by institutions/organizations abroad preferably among the top 200 universities by Quacquarelli Symonds (QS) world university ranking.

2.3 The applicant should have at least three (3) publications in journals approved by University Grants Commission (UGC).

2.4 The applicant will be allowed to avail financial assistance under this Scheme once in two years.

3 Quantum of Financial Assistance:

The amount or ceiling of financial assistance will be determined on case to case basis by the Directorate of Science & Technology (DST).

4 Procedure for submitting application:

4.1 The application should be made on the proforma prescribed by the Directorate of Science & Technology (Annexure) which may be downloaded from DST website www.dst.mizoram.gov.in. Three copies of the completed proforma are required to be submitted for consideration.

4.2 All applications have to be submitted along with enclosures, which must be duly forwarded by the head of institution on the prescribed format of the application form.

4.3 Applications for financial assistance under the Scheme are entertained throughout the year. The application complete in all respects must reach the Directorate of Science & Technology at least two months prior to the commencement of the event. If the application is not received in time, the request will not be considered.

4.4 Documents to be attached with the application

4.4.1 Proof of residence - Residential Certificate / Aadhaar Card / EPIC

4.4.2 Duly attested Scheduled Tribe Certificate, if applicable

4.4.3 A copy of letter from parent institution and other National or International agencies conveying partial support for travel, and other expenses, if any.

4.4.4 A copy of letter from Organizer conveying (i) acceptance of paper for oral presentation or (ii) to chair a session or (iii) participate as a keynote speaker.

4.4.5 A copy of Abstract of the paper to be presented by the applicant at the event.

4.4.6 Detailed announcement and the technical programmes of the event (Attach photocopy of the announcement).

4.4.7 A document from Airlines indicating the cost of air fare by economy class on the shortest route.

4.5 Incomplete applications and those not duly forwarded will not be entertained.

5 Evaluation and Selection Procedure:

5.1 All completed applications will be evaluated and selected by Selection Committee under the chairmanship of Secretary to the Government of Mizoram constituted by the Government from time to time.

5.2 The Committee would base their recommendation on their evaluation of the quality of the papers, the nature of the peer review process instituted by the event organizers, and the nature/quality of the International conference. Where conference organizers had conveyed acceptance of papers only on the basis of abstracts submitted, it was up to the Committee to assess the quality of the papers being submitted.

5.3 In recommending the grant of support, the Committee may give preference to scientific researchers from Scheduled Tribe community of Mizoram.

5.4 If there are multiple applicants for the same event or different events falling at the same time, selection will be made based on academic credentials, particularly on research output, of the applicants.

5.5 Mere submission of application does not necessarily guarantee selection for the assistance.

6 It will be the responsibility of the scientists/researchers to make his/her travel arrangements i.e. tickets, visa, foreign exchange permit, etc.

7 The Department will initially issue a commitment letter to the selected applicant. The financial assistance will be released to the applicant only after his/her participation in the event and return to India. The selected applicant must submit the boarding pass, a photocopy of any attendance certificate, statement of expenditure and a detailed report providing information on the dates of departure and arrival, contacts made with the scientists/scholars at the event and the experience gained, etc. within two months from the date of event.

8 The Chief Scientific Officer, Directorate of Science & Technology may submit relaxation proposal on any of the conditions mentioned above, for reasons to be recorded in writing to Secretary, Government of Mizoram.

9 All correspondence, including application may be sent to the following address:-

The Chief Scientific Officer
Directorate of Science and Technology
Government of Mizoram
Mizoram Secretariat Complex
Khatla, Aizawl - 796001
Ph: 0389-2336159 Fax: 0389-2336139
E-mail: cso.dst-miz@gov.in
www.dst.mizoram.gov.in

ANNEXURE

SCIENCE & TECHNOLOGY INTERNATIONAL TRAVEL SUPPORT SCHEME (APPLICATION FORM)

A. APPLICANT DETAILS

1. Bio-Data of the Applicant

a) Name of the applicant :
b) Designation :
c) Department :
d) Name & address of the Institution :
e) Contact details :
i) Office Tel No. :
ii) Fax :
iii) Mob. No. :
iv) Res. Tel No. :
v) e-mail :
f) Permanent Residential Address :
(Attach proof of residence)
k) Date of birth :
l) Sex : Male/Female

2. Whether belong to ST : Yes/No
(Attached duly attested ST Certificate, if applicable)

3. Academic Qualifications :

Sl.No.	Degree	Subject	University/Institution	Year	% of Marks
1	B.Sc/B.Tech.				
2	M.Sc./M.Tech.				
3	M.Phil.				
4	Ph.D.				

4. Work experience (in chronological order):-

Sl.No.	Position held	Name of the institution	Period	Scale of pay	Remarks

5. Award/Prize/Certificate, etc. won by the applicant:

6. No. of Publications (enclose list of publications in chronological order):
   6.1 Original Articles :
   6.2 Books :
   6.3 General Articles :
   6.4 Any others :

7. List of patents (if any) :

8. Details of International scientific events attended during the last three years, (name of the event, dates, venue in chronological order). If the applicant was sponsored by DST, Government of Mizoram, the reference number may also be indicated (a copy of reference letter be attached).

B. INTERNATIONAL SCIENTIFIC EVENT

1. i) Name of the Event (Conference/Seminar/Symposium/Workshop, etc.):
   ii) Name of the Organizer(s) :
   iii) Venue & Country :
   iv) Start & End date of the event :
   (Detailed announcement and the technical programmes of the event be enclosed)

2. Broad Area of the event: (please tick ...)
   i) Life Sciences [ ]
   ii) Physical Sciences [ ]
   iii) Earth & Atmosphere Sciences [ ]
   iv) Applied Sciences [ ]
   v) Interdisciplinary [ ]
   vi) Any other (specify) [ ]

3. Purpose of visit. (a copy of acceptance/invitation letter be attached)

   A. (i) Paper Presentation : Yes/No
   (ii) No. of papers to be presented :
   (iii) Whether single/multiple author(s) :
   (iv) Topic of the paper
   (abstract to be attached)
   B. Session Chairman : Yes/No
   C. Keynote Speaker : Yes/No

4. Proposed date of leaving India for the event and the likely date of return:

C. BUDGET ESTIMATES

1. Detailed Budget (supporting documents to be attached)
   i) Total Air-fare by shortest route in economy class (both ways):
   ii) Visa fees :
   iii) Amount of registration fee :
   iv) Any other :

2. Particulars of financial assistance the applicant is applying for/receiving from other sources/Organizers for attending the International event (a copy of letter to be attached):
   i) Name of the funding agency :
   ii) Particulars and amount of sanctioned/committed :

3. Bank Account number and other relevant bank details for transferring fund electronically:

D. Indicate clearly, the benefit expected to be derived by attending the event (Attach separate sheet 100 words only)

E. Any other information which you may like to furnish in support of your application.

I declare that the information furnished above is correct to the best of my knowledge and belief.

Signature of Applicant
Date:
Place

Signature of the Head of Institution & Official Seal
Date:
Place

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